Candidate Profile Packet

National Honor Society

Jackson Chapter

2022-2023

Jackson Memorial High School

Jackson, New Jersey

**National Honor Society Selection Procedures**

The National Honor Society is sponsored by the National Association of Secondary School Principals and, as recognized chapter, it is required to adopt and follow the national constitution.  Our chapter has also adopted its own constitution which further outlines the procedures of selection.

1. In July, juniors (based on four semesters) who have a grade point average of 4.0 or better and seniors (based on six semesters) who have a grade point average of 4.0 or better, are invited to an orientation session on the National Honor Society. This orientation introduces students to the purpose of the National Honor Society, requirements and selection process.
2. In September, each eligible student must submit completed profiles, essay, and recommendations by the date listed on the application.  The Faculty Council, composed of four teachers and the National Honor Society advisor, will meet.
3. In early October, a list of eligible students is distributed to staff members for additional input to the Faculty Council.  This input must be written and is given to the National Honor Society advisor, who sits ex-officio on the council.
4. In October, the Faculty Council meets to review the candidates.  This review involves consideration of each student’s leadership, service, and character based on the information available to the Faculty Council, including the profile, recommendations, discipline reports, attendance records, essay, and faculty input.  A majority vote of the Council is required for selection.
5. Selected students are advised by the National Honor Society advisor in a letter in October. The Induction ceremony is held in November.
6. Acceptance is an honor and not a right of a student and therefore the decision of the Faculty Council is final.

**Outline of Procedures in Completing Candidate Profile**

Membership in the National Honor Society is based upon the demonstrated characteristics of **Scholarship, Service, Leadership, and Character.**

**Scholarship**

To be eligible for membership, a student must attain a fixed and specific grade point average.  Academic ranking will be used for the purposes of making the determination on grade point average.  Ineligible students may request that their GPA be reviewed to insure its accuracy.  In order to qualify for membership status, one must earn a 4.0 GPA or higher.

Attaining the grade point average brings students to the *first level of candidacy*.  Verifying the academic records allows a student to proceed to the next level.  At any point in the selection process, a student may withdraw his / her candidacy.  Students who do not withdraw thereby give their permission and consent to have their candidacy reviewed in accordance with the established procedures.

**Service**

To complement their academic accomplishment, candidates must demonstrate and document sustained interest, effort, and achievement in extracurricular activities and volunteer work.  Candidates must complete and submit a **list of school and / or community activities** in which they have participated during high school.  Students must request each advisor / coach complete verification paperwork for the activities.  The activities must be varied.  Students must request verifications to be submitted from three different advisors / coaches.  **The activities must include at least ONE service or volunteer activity from either outside or inside of school with documentation of 30 hours or more.**

The definition that follows clarifies voluntary service:

**Volunteer Service Definition**

Voluntary work intended to be for the common good, usually done as part of an organization without the expectation of personal gain.  Voluntary service must be in school, town, and / or county. Fundraising for your team or club for the benefit of the club not the community is not considered community service. The volunteer hours do not have to be from the same activity.

**Leadership**

Candidates will also be asked to submit recommendations from three (3) teachers attesting to their service, leadership, and character.  The selected teachers cannot be one of the advisors or coaches completing an activity recommendation for the candidate.

**Character**

A candidate of good character is one who helps others, is a person who is supportive, kind, reliable, and good natured.  A person of sound character is a person who understands the importance of hard work, diligence, and honesty.

**Helpful Hints**

**Do**

1. Complete all information on the forms neatly and legibly in blue or black ink or neatly type all information on forms.
2. Submit your application personally and on time.  **Failure to submit the completed application by the deadline will constitute automatic disqualification.**
3. List a variety of activities i.e. one or two sports, Key Club, FBLA, Drama Club, volunteer with American Cancer Society.
4. List activities in which membership has been for at least **one full year**. New activities will not count; nor will activities prior to freshman year.
5. Complete the top portion of all forms, Teacher Recommendation and Advisor Verification, before providing them to teacher, coach, advisor.
6. Provide community advisors with a stamped envelope addressed to Ms. Bunce at Jackson Memorial High School.
7. Use the appropriate recommendation forms provided.
8. Type the essay in Times New Roman, size 12, double spaced and include your name in the upper right hand corner.
9. Submit the essay to the provided Turnitin.com account by the deadline provided.
10. Submit the essay as a hard copy with the rest of the candidate profile packet.

**Pitfalls**

1. Paid activities, such as babysitting, part time jobs, should not be listed as one of your three (3) required activities.
2. DO NOT list an activity that you have not participated in for a year.  Activities that are joined during the spring of the previous year and the fall of the current year do not count.
3. Volunteer work for an individual or private enterprise is not admissible.
4. Activities that are new in the spring of the previous year of the fall of the current year do not count toward this application process. Do not include them.
5. Asking a friend or a parent to submit the completed application is unacceptable.  Such submissions will not be considered for admittance to the National Honor Society.
6. Do not miss the deadline.
7. Walk-a-thons do not count towards community service.

**The following is a list of activities that will not be considered as one of the three required voluntary service activities for the National Honor Society.**

1. Any club or activity which is not academic or service oriented. Examples include chess club, intramurals, ski club.
2. Lessons outside of school, such as dance and piano, unless involved in competition.
3. Religious classes, such as CCD and Hebrew school unless a leadership position is held.
4. Classes, such as band and ROTC, unless your involvement goes beyond class requirements.
5. Fundraising for a club where the money does not go to the community.

**Activity Information**

Acceptable activities include varied sports such as basketball and soccer.  However, Winter and Spring track do not count as two separate activities since both are track.  JMHS basketball and recreational basketball or traveling basketball do not count as two separate activities because they are the same sport. Additionally, marching band, stage band do not count as both are band related. All in-school or outside of school clubs that participate in community service is an acceptable club.

**Examples of Acceptable In-School Activities**:

Key Club

Interact Club

Eco-Action Club

Art Honor Society

DECA

Dance Team

Drill Team

Challenger

Color Guard

Consumer Bowl

Chorus

Cheerleading

DECA

Drama Club

Future Business Leaders of America

Future Educators of America Honor Society

Jaguar Journal

Jackson Business Honor Society

Literary Magazine

Math League

Mock Trial

Stage Crew

Student Council

Marching Band / Stage Band / Jazz Band

ROTC- Kitty Hawk

**National Honor Society Selection Process Essay**

Membership in the National Honor Society is awarded to those students who have become involved and made positive contributions in many different types of situations.  The essay is a significant and reliable source of information about you, the applicant.  The essay is an opportunity to show the Faculty Council a little bit about yourself, your insights, and your writing ability.

Consider this original essay to be a vital component of your application.  Your submission should be your best original work and may not have been submitted in any other avenue, whether as coursework, scholarship application, etc. The Faculty Council will be adhering to the Student Handbook definition of plagiarism in its deliberations.  All essays must be submitted to Turnitin.com and submitted as a hard copy with the application packet.  Applications will not be considered unless the essay is uploaded to Turnitin.com and as a hard copy with the application.

Respond in a well organized and well written essay to the prompt provided.  All aspects of the prompt must be addressed in a typed, double-sided response in Times New Roman size 12. Name only will be included in the upper right hand corner.  The written response will include a properly developed thesis as well as correct spelling, usage, grammar, and mechanics.

You may choose one of the three prompts.

Submit Essay to TURNITIN using the code listed on Google Classroom. All correspondences will be done through Google Classroom so it is your responsibility to read the alerts.

Essay Choices:

1. “You are required to spend the next year of your life in either the past or the future. What year would you travel to and why? Describe your experiences and gained insight.”

2.“Describe your favorite “Bazinga” moment.” – from Lehigh University

3. “It’s been said that something as small as the flutter of a butterfly’s wing can cause a typhoon halfway around the world. History is filled with such linchpins – small events or decisions that have huge effects on the future. Make your own change somewhere in history and show us the effects on the world.” – from Tufts University

\* Keep in mind that personal events may not seem important to others, but they can impact the perspective of an individual.

**Candidate Data Form**

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Last First Middle**

**Grade \_\_\_\_\_\_\_\_\_\_ Counselor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

I have \_\_\_\_\_ have not \_\_\_\_\_ failed any course in high school.

I have \_\_\_\_\_ have not \_\_\_\_\_ had credit withdrawn because of attendance problems in high

school

I have \_\_\_\_\_ have not \_\_\_\_\_ been involved in a disciplinary matter while at Jackson Memorial

High School which resulted in ASD, ISS, or OSS.

I have \_\_\_\_\_ have not \_\_\_\_\_ violated the Academic Integrity Code (plagiarism, cheating,

counterfeit work, theft, unauthorized reuse of work)

If “I have” is checked, please explain clearly the situation in which you have been involved using the back of the paper if necessary.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**National Honor Society Gown Information Form**

Please submit ASAP.

**Completion of this information does not guarantee acceptance into**

**National Honor Society.**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_       Homeroom: \_\_\_\_\_\_\_\_\_\_ Grade:\_\_**

**Height in Feet/Inches: (5’02” for 5 feet 2 inches)\_\_\_\_\_\_\_ Weight: \_\_\_\_\_\_\_\_\_\_**

**Candidate Checklist**

**Before submitting your candidate profile, check that the following requirements have been met:**

\_\_\_\_\_ Candidate Data Form completed, signed, and dated.

\_\_\_\_\_ Candidate gown information completed.

\_\_\_\_\_ Student Activity Report completed in full.

\_\_\_\_\_ Recommendations requested of three (3) teachers.

\_\_\_\_\_  Advisor verifications requested of three (3) advisors / coaches with signature provided.

\_\_\_\_\_ Voluntary community service hours completed and accurately documented.

\_\_\_\_\_ Essay completed according to guidelines.

\_\_\_\_\_ All packet information completed and submitted according to required timelines - final

deadline is Friday September 30, 2022.

\_\_\_\_\_ Student / Parent Acknowledgment signed and dated.

**Student Activity / Validation Directions**

**Candidate’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Candidate’s Grade \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Instructions  to Candidates:

1. List the activities, both school and community, in which you have participated during your high school career within the School Activities Form provided. Do not list activities you have intentions of joining during the current school year, including the fall.  In addition, list any awards and honors which have been earned during high school; honor roll awards DO NOT COUNT, please do not include these.  Remember, any falsification of data will be considered an adverse reflection on your character.
2. Provide copies of the Advisor Evaluation Forms included in this packet to three (3) teachers.  It is the responsibility of the applicant to ask the advisor / coach to submit completed forms directly to Ms. Bunce either by placing the completed form in her mailbox at Jackson Memorial High School or by mailing a completed form to Ms. Bunce. Mailed forms will be sent to the following address: Ms. Kathleen Bunce, National Honor Society Advisor, Jackson Memorial High School, 101 Don Connor Boulevard, Jackson, New Jersey 08527, or fax the completed form to (732) 833-4629 no later than Friday September 30, 2022.

**Thirty Hour Service Validation Form**

**Complete a Form for EACH Activity Separately-You may have to print multiple copies of this page. The candidate is responsible to give a final tally of hours for each event**

Name of Candidate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   Grade \_\_\_\_\_\_\_\_\_\_

Name of Group / Activity \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position Held (if any) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Advisor’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Advisor’s Daytime Phone Number(s) if not a member of JMHS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Contact Person \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Service \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ # of Hours Completed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Detailed explanation of the voluntary community service performed

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Service \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ # of Hours Completed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Detailed explanation of the voluntary community service performed

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Service \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ # of Hours Completed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Detailed explanation of the voluntary community service performed

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, attest that the applicant listed above has completed the voluntary service as described.

Signature of Contact Person \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_

**Student / Parent Acknowledgment**

I understand that completing this form does not guarantee selection to the National Honor Society, and that the information presented herein is accurate.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

Student Signature             Date

I have read the information provided by my son / daughter on this application and can verify that it is true, accurate, and complete in its presentation.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

Parent / Guardian Signature              Date

**Teacher Recommendation Form**

**Please return to Ms. Bunce’s mailbox before Friday September 30, 2022**

Name of Candidate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grade\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Teacher \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title and Level of Course \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please score the candidate using a 5 point scale.  A five (5) is the top score possible.  Please choose the number that best fits the student candidate. Please do not complete or sign the recommendation unless the student has completed the top of this form.

| Academic Motivation |  |
| --- | --- |
| Respectful |  |
| Academic Self-Discipline |  |
| Leadership |  |
| Concern for Others |  |
| Responsible / Accountable |  |
| Maturity |  |
| Personal Initiative |  |
| Reaction to Setback |  |
| Honesty / Integrity |  |
| Total Points Earned - Please take the Time to Add the Numbers |  |

Please feel free to provide additional insight about the student candidate.  The Faculty Council welcomes information that will help differentiate this student from others who seek entrance into the National Honor Society.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you recommend membership? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_

**Please return to Ms. Bunce’s mailbox before Friday September 30, 2022**

**Teacher Recommendation Form**

Name of Candidate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grade\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Teacher \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title and Level of Course \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Do you recommend membership? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_

**Please return to Ms. Bunce’s mailbox before Friday September 30, 2022**

**Teacher Recommendation Form**

Name of Candidate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grade\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Teacher \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title and Level of Course \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you recommend membership? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_

**Please return to Ms. Bunce’s mailbox before Friday September 30, 2022**

**Advisor Recommendation**

Dear Advisor,

The student’s name on the attached sheet has indicated that you were a coach / activity advisor for a school or community activity at some point during his / her high school years.  This student is a candidate for admission into the National Honor Society, and your verification of participation in the listed activity is essential to the selection process.  Students selected for admission must have demonstrated **superior scholarship.**  **To complement their academic accomplishments, students must demonstrate sustained interest, effort, and achievement in extracurricular activities or volunteer work.**  Please verify this student’s participation and contribution to your activity.

If you are a member of staff here at Jackson Memorial High School, please return the information to my mailbox by Friday September 30, 2022. If you are a member of the community, kindly fax to 732-833-4629 or mail to:

Ms. Kathleen Bunce

National Honor Society Advisor

Jackson Memorial High School

101 Don Connor Boulevard

Jackson, NJ 08527

Thank you for your cooperation.

Sincerely,

Kathleen A. Bunce

National Honor Society Advisor

Name of Candidate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grade\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Advisor Writing Recommendation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Activity (be specific) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date(s) of Participation in activity \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please score the candidate from five (5), highest, to one (1), lowest, in the categories provided.**

| **SERVICE** |  |
| --- | --- |
| Attended at least 75% of meetings or classes |  |
| Willingly helped out beyond minimal requirements |  |
| Fulfilled obligations |  |
| **LEADERSHIP** |  |
| Took initiative |  |
| Exhibited growth in self confidence |  |
| Led a committee or activity |  |
| Held positions of responsibility |  |
| Promoted the group’s activities |  |
| Was a positive influence |  |
| Worked well with others |  |
| Followed through on tasks |  |
| **CHARACTER** |  |
| Reliable |  |
| Responsible |  |
| Honest |  |
| Sincere and Courteous |  |
| **Total Points Earned - Provide a Tally --------------------------------** |  |

Do you recommend membership? \_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

\* Daytime Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \* Evening Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\* *Phone Numbers are required for Community Advisors Only*

**Advisor Recommendation**

Dear Advisor,

The student’s name on the attached sheet has indicated that you were a coach / activity advisor for a school or community activity at some point during his / her high school years.  This student is a candidate for admission into the National Honor Society, and your verification of participation in the listed activity is essential to the selection process.  Students selected for admission must have demonstrated **superior scholarship.**  **To complement their academic accomplishments, students must demonstrate sustained interest, effort, and achievement in extracurricular activities or volunteer work.**  Please verify this student’s participation and contribution to your activity.

If you are a member of staff here at Jackson Memorial High School, please return the information to my mailbox by Friday September 30, 2022. If you are a member of the community, kindly fax to 732-833-4629 or mail to:

Ms. Kathleen Bunce

National Honor Society Advisor

Jackson Memorial High School

101 Don Connor Boulevard

Jackson, NJ 08527

Thank you for your cooperation.

Sincerely,

Kathleen A. Bunce

National Honor Society Advisor

Name of Candidate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grade\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Advisor Writing Recommendation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Activity (be specific) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date(s) of Participation in activity \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Total Points Earned - Provide a Tally --------------------------------** |  |

Do you recommend membership? \_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

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Jackson Memorial High School

101 Don Connor Boulevard

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Sincerely,

Kathleen A. Bunce

National Honor Society Advisor

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Name of Advisor Writing Recommendation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Do you recommend membership? \_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

\* Daytime Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \* Evening Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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***National Honor Society***

***Jackson Chapter***

***Student Activity Report***

*Candidate’s name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grade:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Instructions to candidates:*

*1. Please list below the activities, both school and community, in which you have participated during your school career.* ***Do not list activities you have intentions of joining this fall****. In addition, list any honors or awards which you have earned during high school and any summer and/or part-time jobs you held.* ***Remember, any******falsification will be considered an adverse reflection on your character.***

*2. Please have three (3) teachers/advisors complete the Advisor Evaluation Checklist forms included in this packet. Please have your coach, advisor, or teacher submit the evaluation directly to Ms. Bunce, or mail it to Ms. Bunce, Jackson Memorial High School, 101 Don Connor Boulevard, Jackson, New Jersey 08527, or fax to (732) 833-4629 no later than* ***September 30, 2022.***

1. ***School Activities*** *(Student Council, Clubs, etc.)*

| ACTIVITY | **GRADE** | **POSITION** | **TIME** | **ADVISOR’S NAME &**  **DAYTIME PHONE #** | SIGNATUREOF ADVISOR |
| --- | --- | --- | --- | --- | --- |
| Example:**Literary Views** | ***10, 11*** | ***Staff (10)***  ***Editor (11)*** | ***1 hr./wk.***  ***30 wk./yr.*** | **Mr. Miller – 555-0000** |  |
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1. *Sports (Please indicate Freshman, JV, or Varsity)*

| SPORT | **GRADE** | **POSITION** | **TIME** | COACH’S NAME AND **DAYTIME PHONE #** | SIGNATURE **OF ADVISOR** |
| --- | --- | --- | --- | --- | --- |
| Example:**Varsity Soccer** | ***11, 12*** | ***Goalie*** | ***10 hrs./wk.*** | **Coach Don Smith – 555-0000** |  |
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1. *Honors/Awards (Honor Roll, athletic awards, etc.)*

| **HONOR/AWARD** | **DATE RECEIVED** |
| --- | --- |
| Example: ***Principal’s Honor Roll*** | **11/30/03, 3/5/04** |
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*IV. Employment (Summer, part-time, etc.)*

| PLACE OF EMPLOYMENT | **DATE OF EMPLOYMENT** | **POSITION** | **TIME** | EMPLOYER’S NAME AND **DAYTIME PHONE #** |
| --- | --- | --- | --- | --- |
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1. *Community Activities (Scouts, religious organizations, hospital volunteers etc.)*

*Must be a recognized organization.\**

| ACTIVITY | **DATE OF PARTICIPATION** | **POSITION** | **TIME** | ADVISOR’S NAME & **DAYTIME PHONE #** | SIGNATURE **OF ADVISOR** |
| --- | --- | --- | --- | --- | --- |
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***\* private volunteer work does not count***